



PARISH LENGTHSPERSON JOB DESCRIPTION
Whitworth Town Council

LOCATION: Whitworth

OCCUPATION

Job Title: Parish Lengthsperson

Pay: National Minimum Wage

Accountable To: Town Clerk

Accountable For: The purpose of the role is to keep the “length” of Whitworth neat and tidy.

Hours of Duty: Your working week is one of 7.5 hours, and your actual hours can be mutually agreed with the Town Clerk and can be flexible to fit the needs of the person and the position

PURPOSE AND OBJECTS OF THE JOB

This is a varied post which includes, but is not limited to, maintaining Town Council property, fixing fencing and stiles, carrying out emergency repairs, cleaning noticeboards, watering and maintaining flower beds, grass cutting and strimming of vegetation, litter control, leaf clearance and cleaning out of blocked gullies, conservation projects and schemes within the community, liaise with the local community, farmers, landowners and official organisations to enable works to be carried out effectively and with the necessary consent.

The applicant will need to share the Council’s sense of Civic Pride and want to improve the area for the benefit of all residents. The Lengthsperson will need to be flexible and work as directed by the Clerk, complying with all reasonable instructions.

Control of Resources

Personnel

None

Financial

None

Equipment/Materials

The receipt, collection, storage and auditing of cleansing and other materials in their trust.

Health/Safety/Welfare

Work in accordance with the risk assessment provided and adhere to instructions for COSH.

Relationships

The Lengthsperson will meet regularly with members of the public. They will be courteous at all times and if necessary, take note of comments and problems. They will be an ambassador for the Council and their behaviour will reflect that.

Responsibilities

The postholder must -

- (i) Perform his/her duties in accordance with their contract.
- (ii) Ensure that Whitworth Council's standards are upheld.
- (iii) Must be able and willing to render regular and efficient service to undertake the duties of the post.

Rachel Hodson
Town Clerk